



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

October 29, 2014

MRS. JUDITH A. CHRISTOFOLIS, TREASURER  
FRIENDS OF SUSAN BROOKS  
9425 N MERIDIAN STREET # 237  
INDIANAPOLIS, IN 46260-1308

**Response Due Date**  
**12/03/2014**

IDENTIFICATION NUMBER: C00500207

REFERENCE: AMENDED JULY QUARTERLY REPORT (04/17/2014 - 06/30/2014),  
RECEIVED 09/30/2014

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Schedule A of your report indicates that your committee may have failed to file one or more of the required 48-hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Primary Report (see attached). A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. The failure to file 48-hour notices may result in civil money penalties or legal enforcement action. (11 CFR § 104.5(f))

If any contribution of \$1,000 or more was incorrectly reported, you must amend your original report with the clarifying information.

- Please be advised that the FEC Committee ID number for the following contribution from a political committee appears to be incorrect: Federal Express PAC (C00024968). Use of incorrect FEC Committee ID numbers may create difficulty in identifying the contributing committee for the public record. (11 CFR § 104.3(a)(4))